



# Money Order Photocopy Request Form

To request a photocopy of a Fidelity Express money order, complete and sign this form, enclose it with the necessary payment, then mail, email or fax via the contact information below.

Incomplete or ineligible forms could delay your request. Please allow up to 30 days for processing.

## Money Order Information

Serial Number \_\_\_\_\_

## Purchaser Information

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Reason for copy \_\_\_\_\_

Fax \_\_\_\_\_

## Payment Information

For copies of money orders less than one (1) year old, the processing fee is \$10.00 for each request.

For copies more than one (1) year old, the processing fee is \$20.00 for each request.

Processing fees are non-refundable and subject to change without prior notice. Each request requires a separate form.

Once you have completed the information above, **print this form** using the browser's print option.

**Sign the completed form and submit with payment via mail, email or fax information below.**

## Submit Signed Form and Payment to:

Mail: \_\_\_\_\_ Email: [customerservice@fidelityexpress.com](mailto:customerservice@fidelityexpress.com)

Fidelity Express  
PO Box 768  
Sulphur Springs, Texas 75483  
Fax: 855-262-4808

## To pay via credit card, complete the following information (name must match signature below):

I, \_\_\_\_\_, give Fidelity Express permission to charge my credit card the proper fees for copy/ copies of the money order indicated above. I understand the non-refundable fee is \$10.00 per copy for money orders less than one (1) year old and \$20.00 per copy for money orders more than a year old. These non-refundable processing fees are subject to change without prior notice.

Card Number \_\_\_\_\_ Card Expiration \_\_\_\_\_

Select One:    Visa        MasterCard        Discover        American Express

Name on Card \_\_\_\_\_ Amount Due \$ \_\_\_\_\_

Card Billing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Sign Here in Ink \_\_\_\_\_

Date \_\_\_\_\_